

Create your SciENcv Biographical Sketch and Current and Pending Support

For applications and RPPRs due on or after January 25, 2026, the NIH requires that PIs and all senior/key personnel prepare their Biographical Sketch and Current and Pending Support in SciENcv.

1. Log in to SciENcv

- ☐ SciENcv is a federal platform linked to eRA Commons and the NCBI My Bibliography tool. You will log in with your existing eRA Commons or Login.gov credentials. Do not create a duplicate account.
 - SciENcv login: <https://www.ncbi.nlm.nih.gov/sciencv/>

2. Update My Profile and link your ORCID ID

- ☐ Logging in takes you to the **My Profile** page. Update your information and link your ORCID ID. You must have an ORCID ID and it must be linked to your eRA Commons and SciENcv account.
 - If you do not have an ORCID ID: <https://orcid.org/>
 - Link ORCID ID to eRA Commons: https://www.era.nih.gov/erahelp/commons/PPF_Help/8_2_orcid.htm
 - Verify ORCID ID appears in your SciENcv **My Profile** page: <https://www.ncbi.nlm.nih.gov/sciencv/>

3. Create your NIH Biographical Sketch Common Form (required for grant applications)

- ☐ Click the **+ NEW DOCUMENT** button. Follow the on-screen prompts to create a new **NIH Biographical Sketch Common Form**. Do not select the old “NIH Biosketch” option.
 - If you have an existing SciENcv Biosketch you can import partial data to start your new document.
 - Max 10 citations allowed - 5 *Products Related to the Proposed Project* and 5 *Other Significant Products*.
 - Citations must be in NCBI My Bibliography or ORCID and cannot be added by text entry in the Biosketch.
 - Type **
** for line breaks in your Personal Statement - once for a new line, twice for a new paragraph.

4. Download and Certify

- ☐ Click **DOWNLOAD PDF** and accept the Certification statement.
 - If the draft or final file doesn't download, check for and disable any pop-up blockers in your browser.
 - Do not edit or flatten the file after downloading. Changes will cause errors and prevent submission.

5. Create your NIH Current and Pending (Other) Support Common Form (required for RPPRs, JITs)

- ☐ Return to the SciENcv My Profile page and click the **+ NEW DOCUMENT** button. Follow the on-screen prompts to create a new **NIH Current and Pending (Other) Support Common Form**.
 - Certification is required and the file cannot be edited after download.

Optional: Give a delegate access to SciENcv

Only the investigator account can certify and download their files, and investigators will need to update their files moving forward. If you need help populating your Biosketch and Current and Pending Support, you can give others delegate access to NCBI/SciENcv.

Additional tips available in the [NIH FAQ](#). To give delegate access: log in to SciENcv → click your username in the upper right → click Account settings → click Add delegate → enter delegate email → save.